

REPUBLIC OF KENYA

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KENYA MEDICAL PRACTITIONERS
AND DENTISTS COUNCIL
KMPDC COMPLEX
WOODLANDS RD, OFF LENANA RD
P.O BOX 44839 –00100, NAIROBI

Ref No: KMPDC/REN/HF/2022/ (1)

15th September 2022

TO ALL DIRECTORS / PROPRIETORS / ACCOUNTING OFFICERS OF HEALTH INSTITUTIONS

**RE: RENEWAL NOTICE FOR THE YEAR 2023 TO ALL
DIRECTORS / PROPRIETORS / ACCOUNTING OFFICERS OF HEALTH INSTITUTIONS**

The Kenya Medical Practitioners & Dentists Council is a Body corporate established under Section 3 of the Medical Practitioners and Dentists Act (CAP 253 of the Laws of Kenya) with the mandate to regulate the training, practice and licensing of medicine, dentistry, community oral health officers and healthcare institutions that include that include private & mission hospitals, medical, dental centers & clinics, nursing and maternity homes and standalone funeral homes.

This is to notify you that the portal for renewal of Health Facilities license is now **OPEN**. You are therefore required to renew your **2023 Facility License by 31st October 2022**

1. FOR THOSE CREATING NEW ACCOUNTS

You are required to nominate a System Administrator who shall have sole mandate of managing the licensing function of the Health Institution.

To nominate your preferred system administrator, kindly fill the data in the form below and forward to the Council by **Friday 30th September, 2022** through our email osp@kmpdc.go.ke.

Health Facility Name	
Registration Number	
Administrator Name	
ID Number/Passport No	
Email Address	
Phone Number	

2. FOR THOSE WITH EXISTING ACCOUNTS

Those who already have existing accounts are required to log into the portal using their existing credentials and make the application.

3. MODE OF PAYMENT – MPESA

- Lipa na Mpesa/Pay bill
- Business Number - **992836**
- Account No - **unique system generated invoice**
- Enter the amount - **generated by the system**

4. SUPPORT

A dedicated team to assist in ensuring improved service delivery at the Council is available on **+254 727 666 444** or email osp@kmpdc.go.ke. Follow this link <https://kmpdc.go.ke/licensing-of-a-health-facility> for more details.

DR. DANIEL M. YUMBYA, EBS
CHIEF EXECUTIVE OFFICER/REGISTRAR
KENYA MEDICAL PRACTITIONERS AND DENTISTS COUNCIL