

**Level 5**

(Hospital Level 5/County Referral Hospitals/ Secondary Care Hospitals/Faith Based)

**CHECKLIST FOR CATEGORIZATION OF HEALTH INSTITUTIONS BY THE MEDICAL PRACTITIONERS AND DENTISTS BOARD, NATIONAL HOSPITAL INSURANCE FUND AND THE COUNCIL OF GOVERNORS**

SECTION A: FACILITY INFORMATION				
Registration/ Gazette name:				
Master facility List No:		Registration No: (MPDB No )		
<b>Physical Location</b>		<b>Contact details</b>		
County:		Name of contact:		
Sub-County/District:		Qualification of contact person		
Address:		Code:		
Town/Market		Phone Number:		
Building/Plot No		Email:		
<b>Current Facility Level</b>				
<b>Facility ownership:</b>		Government/public entity ( ) Faith Based ( ) Private commercial (for profit) ( ) Other ( )		
Catchment Population				
Monthly outpatient workload				
In-patient bed capacity:				
Description of location(prominent landmark)				
<b>Mandatory requirements;</b>		a. Separate OPD from A& E Department b. Functional Departments of medicine, paediatrics, surgery, obstetrics & gynaecology and community health c. 12 functional ICU beds d. 12 functional HDU beds e. At least 7 functional theatres (Maternity, general, orthopedic, paediatric, ENT, dental and ophthalmology) f. Radiology services (CT scan , EEG, MRI, Mammography) g. Specialist services ( radiotherapy, chemotherapy, specialized surgeries, dialysis, clinical pharmacy) h. Differentiated Pharmacy services to include: (main, outpatient and ward-level pharmacy) i. CSSD Department j. Burns unit		
Grading Scale (kindly grade each section as indicated)		Yes=2, Partial= 1, No=0		
SECTION B: SERVICES OFFERED:				
Does the facility offer any of these services? (Yes=2, Partial= 1, No=0)				
	YES	PARTIAL	NO	REMARKS

1. Outpatient turnover of more than (250) two hundred and fifty per day				
2. Disaster response and management;				
3. Management of surgical emergencies including trauma care;				
4. Management of high-risk pregnancy and obstetric complications;				
5. Maternal & Child Health services/FP				
6. Maternity services				
7. Radiology services (CT scan , EEG, MRI, Mammography)				
8. Emergency services to include ACLS, ATLS and Paediatric Emergency				
9. Emergency operations;				
10. General surgical operations;				
11. Specialized surgical services to include comprehensive burns management				
12. Management of medical, surgical, pediatric and gynecological in-patients;				
13. Laboratory services of class E				
14. Specialized therapy services to include radiotherapy, chemotherapy and renal dialysis;				
15. Specialized clinics eg. MOPC, GOPC, SOPC, POPC, skin, psychiatric, TB, CCC,DOPC etc				
16. Palliative care;				
17. Mental health & Rehabilitative services;				
18. Physiotherapy				
19. Occupational therapy				
20. Speech and hearing therapy.				
21. Orthopedic technology services				
22. ENT services				
23. Ophthalmology Services				
24. Dental services				
25. Nutrition services				
26. Differentiated Pharmacy services to include: (main, outpatient and ward-level pharmacy)				
27. Sterile Production unit services e.g. IV fluid				
28. Internship training				
29. Forensic pathology services				
<b>TOTAL</b>				

**SECTION C: FACILITY INFRASTRUCTURE**

Does the facility have the following infrastructure? (Yes=2, Partial= 1, No=0)				
	YES	PARTIAL	NO	REMARKS
1. Sits on at least ten (10) acres of land; (5,000 sq. meters)				
2. At least five hundred (500) beds (indicate number of beds)				
3. Sterile production unit				
4. Accidents and Emergency department				
5. Out Patient Department (separate from A&E)				
a. Specialist clinics				
b. One triage room				
c. Six (6) consultation rooms				
d. One (1) registration room				
e. Two (2) injection rooms				
f. One (1) plaster room				
g. One (1) minor theatre				
h. two (2) dental department				
i. One (1) ENT department				
j. Echocardiogram				
6. Intensive Care Unit with at least 12 ICU beds;				
7. High Dependency Unit with at least 12 beds				
8. Radiology department with				
a. General x-ray machine;				
b. Mobile X-ray				
c. MRI Machine				
d. CT scan machine				
e. Intraoral Dental X-ray unit (IOPA)				
f. Dental X-ray OPG				
g. Mammography machine				
h. Ultra sound machine				
i. Image intensifier				
9. MCH/FP unit with—				
a. One waiting room;				
b. One immunization services room;				
c. One FP room;				

d. One antenatal room;				
10. Maternity department ward for six delivery coaches;				
a. Antenatal unit				
b. Postnatal unit				
c. Delivery room with six delivery coaches				
d. New Born Unit with ten (10) incubators & with six HDU cots				
11. Inpatient services;				
12. Seven (7) operating theatres being one each for—				
(a). General				
(b). Maternity				
(c). Orthopedic				
(d). Paediatric				
(e). Ent				
(f). Ophthalmology				
(g). Dental				
13. Medical engineering unit;				
14. Inpatient pharmacy				
15. Outpatient Pharmacy				
16. Burns Unit				
17. Administration unit with—				
a. One cash office;				
b. Two stores;				
c. Two administration offices;				
d. One room for health records;				
18. A general supply unit				
19. Kitchen;				
20. Laundry;				
21. One (1) public health office;				
22. One (1) mortuary;				
23. Staff quarters for at least eight persons on duty;				
24. Ten (10) cloakrooms;				
25. Clean piped water supply and reservoir				

26. One (1) placenta pit/macerators;				
27. One (1) generator house;				
28. One (1) incinerator;				
29. Two(2) BLS ambulance;				
30. Two (2) ALS Ambulance;				
31. Eight (8)Support & utility vehicles;				
32. A composite pit/non-combustible waste holding area;				
33. Non-combustible waste management system;				
34. Fence and gate;				
35. Ramp /disability friendly walkways;				
36. Medical Waste Management System				
a. Waste segregation				
b. IPC committee with minutes				
c. Policy/SOP's on waste management				
37. CSSD department				
38. CCTV system				
<b>TOTAL</b>				

**SECTION D : PERSONNEL**

Does the facility have the following have the at least? (Yes=2, Partial= 1, No=0)

	YES	PARTIAL	NO	REMARKS
1) Fifty (50) medical Officers;				
2) Seven (7) Anesthesiologists;				
3) Two (2) cardiologists;				
4) Four (4) general surgeons;				
5) Two (2) orthopedic surgeons;				
6) One (1) cardiothoracic surgeon;				
7) One (1) critical care physician;				
8) Two (2) ENT surgeons;				
9) Two (2) Gastroentriologist				
10) Three (3) Obs/Gyne specialists;				
11) Two (2) palliative care specialists;				
12) Two (2) neonatologists;				
13) Two (2) nephrologists;				

14) One (1) neurologist;				
15) One (1) plastic surgeon or reconstructive surgeon;				
16) One (1) neuro-surgeon;				
17) Four (4) oncologists;				
18) Two (2) ophthalmologists;				
19) One (1) optometrist;				
20) One (1) dermatologists;				
21) One (1) paediatric endocrinologist;				
22) One (1) paediatric nephrologist;				
23) One (1) paediatric neurologist;				
24) One (1) paediatric surgeon;				
25) Four (4) paediatricians;				
26) Two (2) pathologists;				
27) Four (4) psychiatrists;				
28) Four (4) radiologists;				
29) One (1) rheumatologist;				
30) Four (4) specialist physicians or Internist;				
31) One (1) medical endocrinologist;				
32) Two (2) public health specialist;				
33) One (1) urological surgeon;				
34) One (1) child and adolescent psychiatrist;				
35) One (1) forensic psychiatrist;				
36) Forty four(44) general clinical officers;				
37) Seven (7) graduate clinical officers;				
38) Specialist clinical officers to include-				
a) Two (2) clinical officer lung & skins				
b) Four (4) clinical officer ENT/audiology				

c) Two (2) clinical officers ophthalmology or cataract surgery;				
d) six (6) clinical officers paediatrics;				
e) Two (2) clinical officers reproductive health;				
f) Two (2) clinical officers dermatology or venereology;				
g) Two (2) clinical officers Orthopaedics;				
h) Fifteen(15) clinical officers anaesthetists;				
i) Two (2) clinical officers co psychiatry/mental health;				
j) Two (2) clinical officers oncology or palliative care;				
39) One hundred (100) BSN nurses;				
40) Two (2) cardiology nurses;				
41) Forty eight (48) critical care nursing nurses;				
42) Two hundred and fifty (250) Kenya Enrolled Community Health nurses;				
43) Three hundred and eight (308)Kenya Registered Community Health nurses;				
44) Ten (10) Kenya Registered Nurses				
45) Thirty (30) Kenya Registered Nurse/Mental Health & psychiatry				
46) Ten (10) Enrolled Nurses				
47) thirty (30)Nephrology nurses;				
48) twenty (20) Oncology nurses;				
49) Twenty (20) Ophthalmic nurses;				
50) twenty (20) paediatric nurses;				
51) Twenty (20) palliative care nurses;				

52) Twenty (20) Kenya Registered Psychiatric nurses (KRPN)				
53) fifty (50) Registered Midwives;				
54) Two (2) Sign Language staff;				
55) Sixty (60) theatre nurses;				
56) Twenty (20) anaesthetist nurses;				
57) Twenty (20) Accidents & Emergency nurses;				
58) Twenty (20) Neonatal ICU nurses				
59) Twenty (20) paediatric ICU nurses				
60) Ten (10) forensic nurses				
61) Six (6) pharmacists;				
62) Four (4) clinical pharmacists;				
63) One (1) oncology pharmacist;				
64) Ten (10) pharmaceutical technologist;				
65) Six (6) plaster technicians or technologists;				
66) Six (6) orthopedic technologists;				
67) Twelve (12) General physiotherapists;				
68) Two (2) BSC physiotherapy;				
69) Three (3) specialized physiotherapists;				
70) Twelve (12) Occupational therapists;				
71) Two (2) clinical psychologists;				
72) Ten (10) dental officers;				
73) Two (2) oral maxillofacial surgeons;				
74) Six (6) paediatric dentists;				
75) Two (2) Periodontics				
76) Two (2) Prostodontist				
77) Two (2) Orthodontists;				



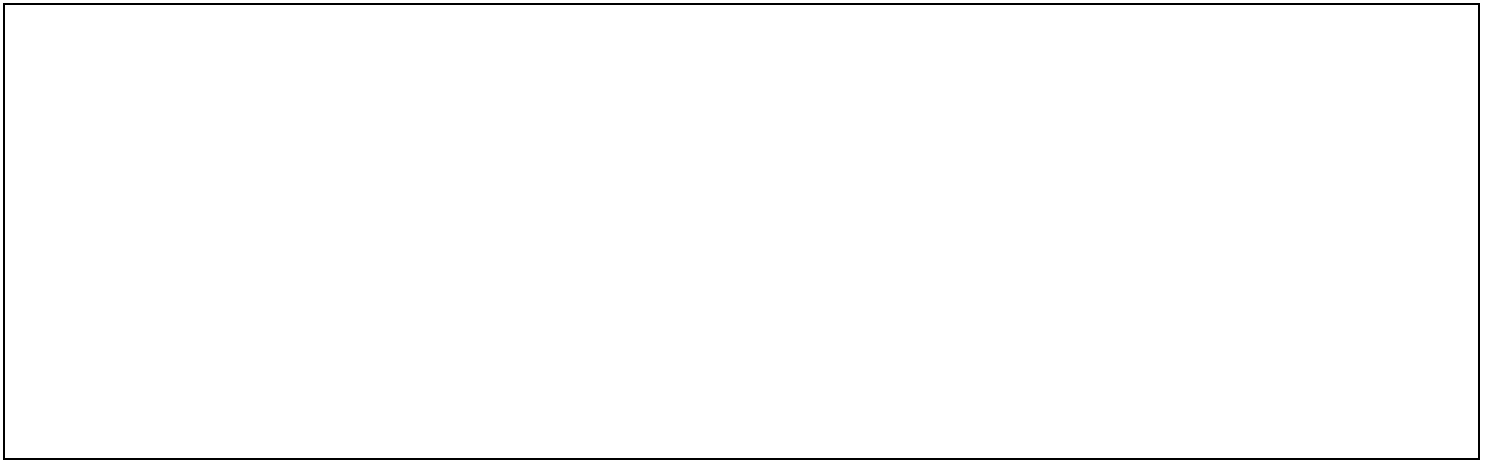
78) Ten (10) dental technologists;				
79) Ten (10) general radiographer;				
80) Two (2) ultrasonographers;				
81) One (1) mammographer;				
82) Three (3) CT scan or MRI radiographer;				
83) Two (2) dental radiographer;				
84) Two (2) therapy radiographer;				
85) Two (2) nuclear medicine technologists;				
86) One(1) radiation monitoring and safety officer (health physicist or medical physicist);				
87) Six (6) Health promotion officers				
88) Eight (8) Medical social workers;				
89) One (1) Medical Superintendent/CEO;				
90) Two (2) health administrative officers;				
91) Two (2) human resource management officers;				
92) Twenty(20) clerks;				
93) Two (2) secretaries				
94) Six (6) accountants;				
95) Six (6) supply chain assistants;				
96) Two (2) supply chain officers;				
97) Twelve (12) health records information management officers;				
98) Four (4) ICT officers;				
99) Two (2) medical engineers				
100) Eight (8) Medical engineering technologists;				
101) Six (6) medical engineering technicians;				

102) Twenty (20) nutrition and dietetic officer;				
103) Twelve (12) nutrition and dietetic technologists;				
104) Four(4) nutrition and dietetic technicians;				
105) Two (2) cateress;				
106) Four (4) Public health officers;				
107) Twenty (20) cooks;				
108) Fifty (50) medical laboratory technologists/Officers				
109) Fifteen (15) Drivers;				
110) Sixty(60) support staff;				
111) Ten (10) Mortuary attendants				
112) Sixteen (16) Security officers.				
<b>TOTAL</b>				

**SECTION E: FINDINGS AND RECOMMENDATIONS**

**Findings**

**Recommendations**



Registered owner/ In- charge of the facility/Administrator			
Name:		Designation:	
Qualifications		Regulatory Body	
Reg No:		Licence No:	
Phone number:		Email:	
Date:		Signature:	
INSPECTION TEAM			
	Name:	Organization:	Signature:
(1)			
(2)			
(3)			
(4)			

Dated this..... day of ....., 2019