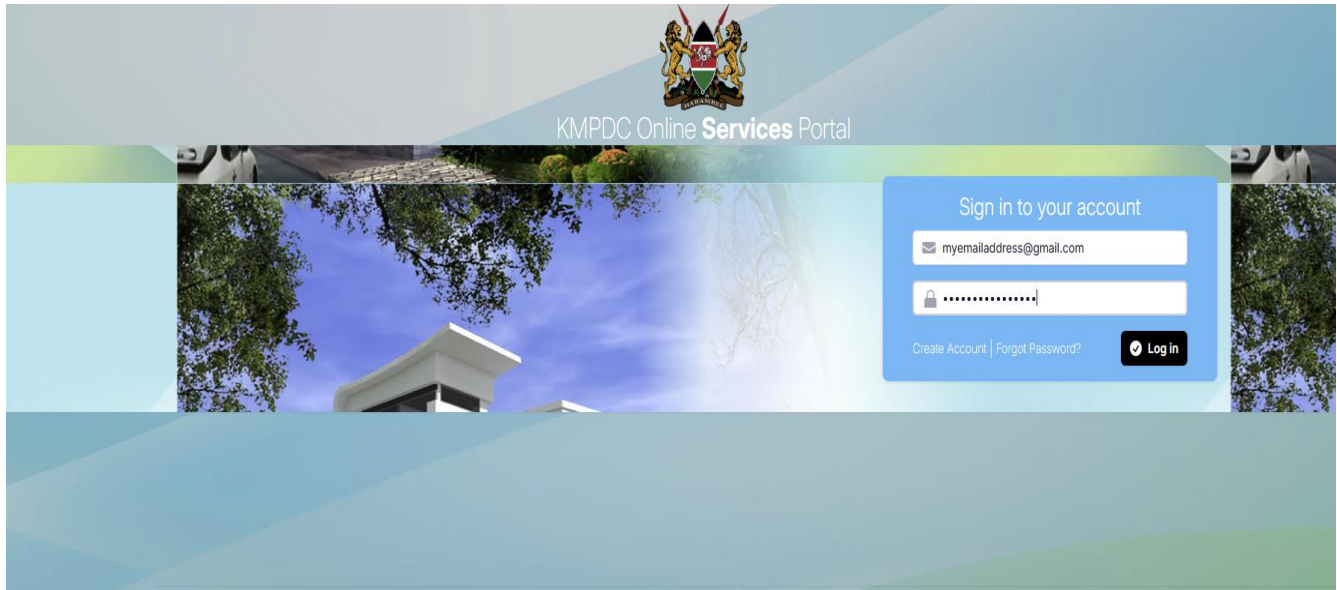


Ambulance Service Provider License Generation Manual

This manual provides a step-by-step guide to enable **Ambulance Service Provider to generate licenses for the duly registered ambulances.**

1. Access to the Portal - portal.kmpdc.go.ke

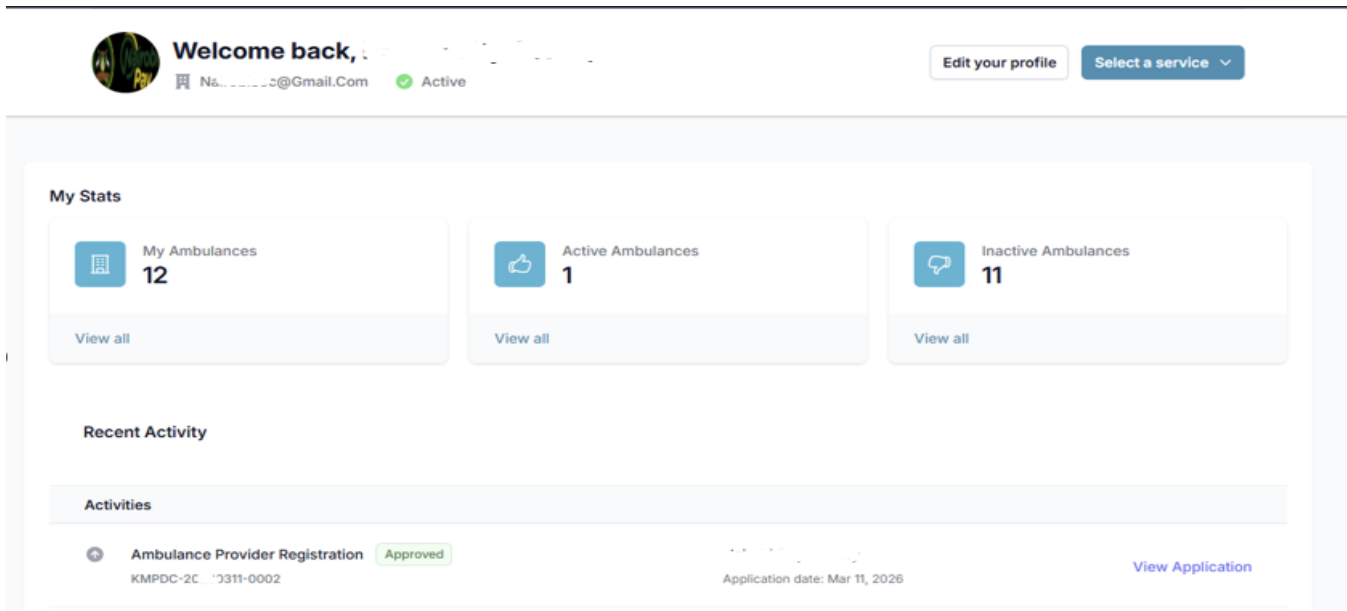
Log into your account on the portal using the credentials used in making the application.



2. Dashboard Navigation

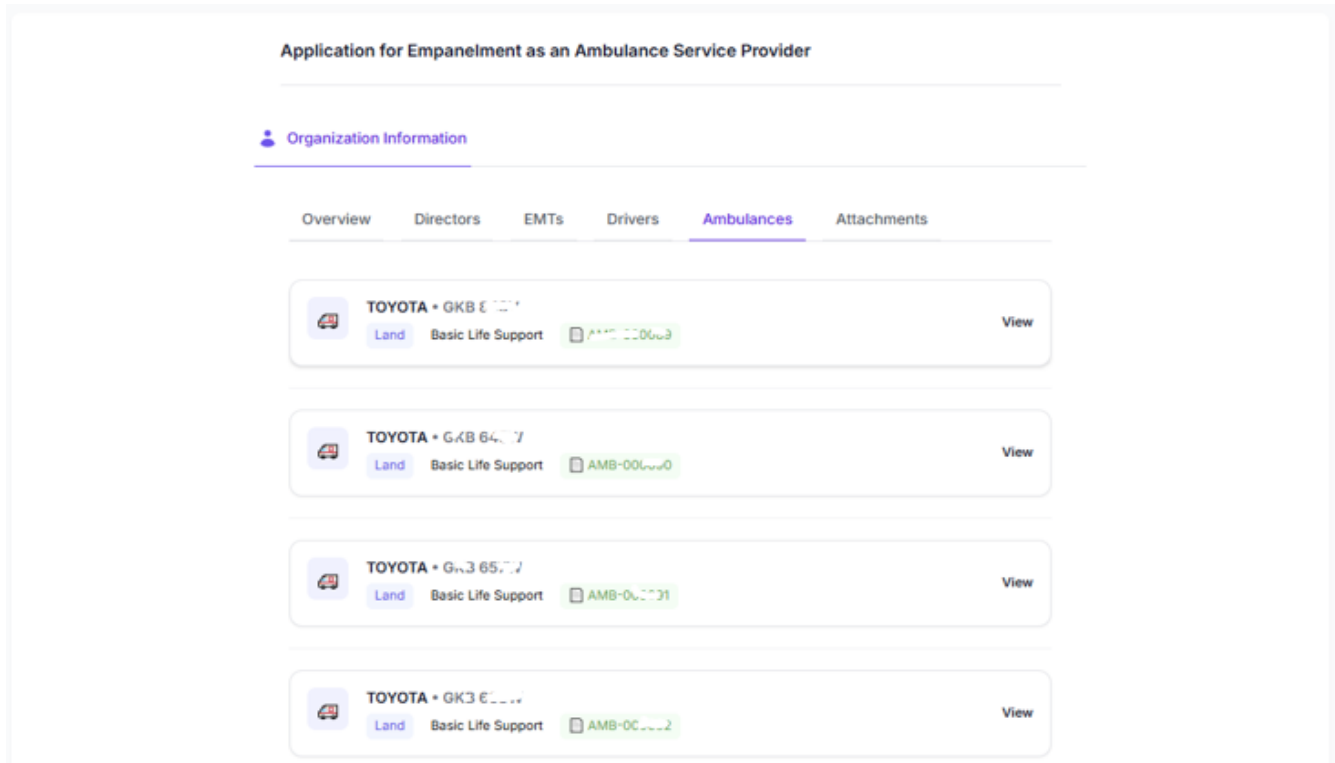
The dashboard shows an overview of your ambulances

Click on "View Application" to see your ambulances, EMTs, operators among others

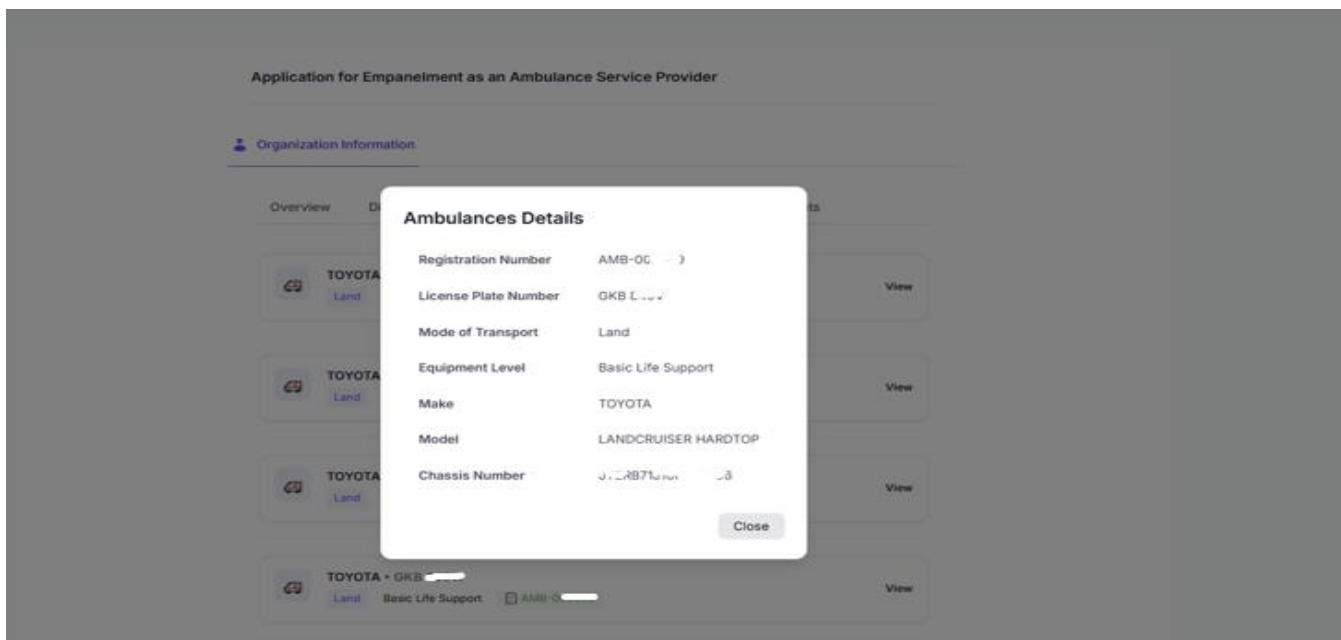


3. View details of individual ambulances

Navigate to the Ambulances tab to see the list of your registered ambulances



Click View to see the details of the individually registered ambulances



4. License Generation

Click on Select a Service and click on Manage Organization to generate licenses of the registered ambulances

The screenshot shows a user dashboard. At the top, there's a welcome message 'Welcome back, N...' and a profile picture. To the right are buttons for 'Edit your profile', 'Select a service', and 'Manage organization'. The 'My Stats' section displays three cards: 'My Ambulances' with 12, 'Active Ambulances' with 1, and 'Inactive Ambulances' with 11. Below this is a 'Recent Activity' section with a table of activities. The first activity is 'Ambulance Provider Registration' with status 'Approved' and a date 'Mar 11, 2026'.

Activities
Ambulance Provider Registration Approved Mar 11, 2026 View Application

Initially, all ambulances will be indicated as **Not licensed**.

The screenshot shows the 'Manage my organization' page. It features a 'Fleet Compliance' bar at 8%. Below this is a summary table:

Total	Licensed	Expiring Soon	Non-Compliant
12 ambulances	1 ambulances	0 ambulances	11 ambulances

Below the table is a list of ambulances. The first one is 'LANDCRUISER HARDTOP - GKB' with status 'Active'. The following four are 'AMBULANCE - GKB' with status 'Not licensed'. Each entry shows registration details and a three-dot menu icon.

Click on the three dots alongside the registered ambulance and select **Generate License**

Note: Licenses are generated individually.

Once the license has been generated, the status changes to **Active**.

Click on the three buttons and select **Download License**

Repeat the same process to generate the rest of the licenses.

Manage my organization

Fleet Compliance 8%

Total	Licensed	Expiring Soon	Non-Compliant
12 ambulances	1 ambulances	0 ambulances	11 ambulances

LANDCRUISER HARDTOP - GIL Active
Reg No: AMB-000089 • Basic life support • Land • License No: AML-000001

AMBULANCE - GKB Not licensed Generate License
Reg No: AMB-000090 • Basic life support • Land • License No: N/A

AMBULANCE - GKB Not licensed
Reg No: AMB-000091 • Basic life support • Land • License No: N/A

AMBULANCE - GKB Not licensed
Reg No: AMB-000092 • Basic life support • Land • License No: N/A

Manage my organization

Fleet Compliance 8%

Total	Licensed	Expiring Soon	Non-Compliant
12 ambulances	1 ambulances	0 ambulances	11 ambulances

LANDCRUISER HARDTOP - GKB Active Download License
Reg No: AMB-000093 • Basic life support • Land • License No: AML-000001

AMBULANCE - GKB Not licensed
Reg No: AMB-000094 • Basic life support • Land • License No: N/A

AMBULANCE - GKB Not licensed
Reg No: AMB-000095 • Basic life support • Land • License No: N/A

AMBULANCE - GKB Not licensed
Reg No: AMB-000096 • Basic life support • Land • License No: N/A

AMBULANCE - GKB Not licensed
Reg No: AMB-000097 • Basic life support • Land • License No: N/A

5. Print License

Issued: 8th June 2026

Licence No: AML-05-001



KMPDC
Enhancing Quality Healthcare

**KENYA MEDICAL PRACTITIONERS AND
DENTISTS COUNCIL**

(Cap. 253)

LICENCE TO OPERATE AS AN AMBULANCE SERVICE PROVIDER

is hereby licensed to operate a

Land Ambulance (Basic Life Support)

bearing the number plate GKB 4077 and chassis number JTERB 8320006100, in Nairobi county.

This licence shall expire on 31st December 2026.

Kuchem

Dr. David G. Kariuki
CEO / Registrar



This Licence is issued on condition that minimum requirements set by the Council for operation of the Ambulance Category are adhered to at all times.